

MS Program Checklist

(revised Nov 2000)

Advisor: _____

Graduate Student Name: _____

Email Address: _____

Option			Required Task	Date	Comments
I	II	III			
x	x	x	Entered Program	_____	_____
x	x	x	Remove Any Deficiencies	_____	_____
x	x	x	First EE Graduate Course	_____	_____
x	x	x	Advisor Chosen	_____	_____
x	x	x	Provisional Examination <small>(only required of provisionally admitted students)</small> <small>(1 attempt only and must be taken during first semester enrolled in EE graduate course)</small>	_____	_____
x	x	x	Memorandum of Courses <small>(before one-half of program complete)</small>	_____	_____
x	x	x	Application for Degree <small>(beginning of graduation semester)</small>	_____	_____
x	x	x	Final Examination Report <small>(4 weeks before examination (3 weeks in Summer))</small>	_____	_____
x			Preliminary Thesis Copy <small>(2 weeks before final oral examination (1 week in Summer))</small>	_____	_____
	x	x	Written Examinations <small>(minor & major departments if needed: 1 week before final oral examination)</small>	_____	_____
x			Advertise Thesis Defense <small>(1 week before defense)</small>	_____	_____
x	x	x	Final Oral Examination	_____	_____
x			Final Copies of Thesis <small>(after passing final oral examination)</small>	_____	_____
x	x	x	Exit Survey <small>(after passing final oral examination)</small>	_____	_____