1. Your department will provide you with your NUID. The NUID is a unique 8 digit number we created for you.

2. Claim your My.UNL account and username (ex: jdoe2) to access the services provided by the UNL campus.
   - Go to [https://id.unl.edu/claim](https://id.unl.edu/claim) and enter your name as shown on your Social Security Card, birthdate and NUID.
   - Set your password and create your security questions, which will enable you to reset your password if you forget it.

3. Activate your email (Office 365).
   - Go to [http://is.unl.edu/emailhome](http://is.unl.edu/emailhome)

4. Claim your TrueYou account and username (username = NUID) to access services provided by Central Administration.
   - Go to [http://go.unl.edu/trueyou](http://go.unl.edu/trueyou)

5. Get your physical ID card (NCard) at the NCard Office in the Nebraska Union

6. Talk to your department representative about what other services you may need:
   - Parking – [http://parking.unl.edu/permits](http://parking.unl.edu/permits)
   - Door Access (Andover) – [http://police.unl.edu/building-access](http://police.unl.edu/building-access)
   - Wireless (UNL-Air) – [http://wireless-reg.unl.edu](http://wireless-reg.unl.edu)
   - Blackboard (Academic Learning Management System) – [https://my.unl.edu](https://my.unl.edu)
   - NUGrant (Research Administration System) – [https://nugrant.unl.edu](https://nugrant.unl.edu)
   - MyRed (Student Information Portal) – [https://myred.nebraska.edu](https://myred.nebraska.edu)
   - Firefly (Employee/Financial Portal) – [https://firefly.nebraska.edu](https://firefly.nebraska.edu) (available on first day of your appointment)