Schedule of Events

October 3, 2016—Welcome Events
3:30 PM Internship Presentations
5:30 PM Welcome Reception & Networking Mixer

October 4, 2016—Career Fair Day
8:00 AM Setup Opens, Continental Breakfast
Arrive when you’d like to set up!
8:45 AM Tour of Peter Kiewit Institute (optional)
11:00 AM Career Fair opens to students
4:00 PM Career Fair ends

October 5, 2016—On-Campus Interviews (optional)
7:30 AM Setup Opens
8:00 AM Interviews may begin
5:00 PM Interviews close

Career Fair Day Details
- One or Two 2'x5' tables make up your “booth,” as requested in your registration. Setup whenever you’d like beginning at 8:00 AM on Oct. 4.
- Free Wifi is available at Scott Conference Center.
- Electricity available if requested during registration.
- Continental breakfast & lunch included for Oct. 4.

Ship Your Booth
You may ship your booth & materials to arrive NO EARLIER THAN Monday, October 3. Please provide a return shipping label. We can arrange return shipping by UPS, USPS, and Fed-Ex.

Shipping Address:
Scott Conference Center, ATTN: Kay Telford
Durham Fair—October 4
6450 Pine Street
Omaha, NE 68106

Nearby Hotels
The Courtyard by Marriot in Aksarben Village
1625 South 67th Street, Omaha, NE 68106
1 block away from Scott Conference Center.
Reserve by phone at 402.951.4300 and ask for “The UNO Rate” for discounted pricing.

Hampton Inn Omaha Midtown-Aksarben Area (off map area)
1401 South 72nd St, Omaha, NE 68124
<1 mile from Scott Conference Center.
Reserve by phone at 402.933.5510 and ask for “The UNO Rate” for discounted pricing.

QUESTIONS?
Contact Jen Skidmore at jenskidmore@unl.edu or (402) 554-3533

Boost Your Outreach to our Students!

1. Attend the Internship Presentations. Our students will showcase their skills, top-notch education, and experiences at their summer internship employers. Oct 3.

2. Network with Durham School students and faculty. The Welcome Reception and Networking Mixer are a fantastic place to get a head start on connecting with great student applicants, plus learn more about what our esteemed faculty are doing these days. Oct 3.

3. Hold interviews the day after the fair. Recruitment in recent years has moved unbelievably fast. You’ll have the most success in Fall for summer hires—both interns and full-time positions. Take advantage of on-campus interviews or host your own off-campus on Oct 4.

4. Use the Resume Books! Reach out to students before you even arrive. See Page 2!

Event Location:
Scott Conference Center
6450 Pine Street, Omaha, NE 68106
STUDENT OUTREACH

Husker Hire Link—Online Recruitment

Now that you’re registered for The Durham School Career Fair, you are also now registered for Husker Hire Link, a free, online recruitment tool connecting employers to all UNL students (including Engineering and Construction Management students on the Omaha campus).

▶ Log in to Husker Hire Link at www.unl.edu/careers/hhl.
▶ Your email address is your username.
▶ Post jobs and internships, and search our Durham School Resume Books throughout the year.

For help with Husker Hire Link, call UNL Career Services Employer Relations at (402) 472-3145.

Resume Books

The Durham School Career Fair uses the Resume Books feature in Husker Hire Link to allow Career Fair Employers to contact students. You may use the Resume Books at any point during the year using the following instructions.

▶ Log in to Husker Hire Link at www.unl.edu/careers/hhl
▶ Click the "Resume Books" tab (if you do not see this tab, email me for access)
▶ Select either "Architectural Engineering - The Durham School" or "Construction Engineering & Management - The Durham School." Civil Engineering students may be found in “College of Engineering,” searching by major.
▶ To narrow by class year, select the "Advanced Search" tab that appears. For Fall 2016 recruitment, enter the following dates in the Graduation Date range:

<table>
<thead>
<tr>
<th>Major</th>
<th>Freshmen</th>
<th>Sophomores</th>
<th>Juniors</th>
<th>Seniors</th>
<th>Master of AE</th>
</tr>
</thead>
</table>

TIP: Check the selection boxes next to the students you want to contact, or select all of them, and encourage them to visit your booth in the two weeks leading up to the career fair. You can even begin scheduling your Next-Day Interviews before you arrive for the career fair!