

## Rogers Memorial Farm Operations During COVID 19

### For Security purposes:

1. RMFarm gates will be closed at all times.
2. Gates will be locked between the time I will leave in the day, usually 5:30 to 6:00 PM, and 8:00 AM; M-F  
That is the gate will be shut but unlocked from 8:00AM to 5:30PM. No after hours or weekend activities.

Understand there will be times when I will not be on site, I will shut the gate but not lock it during these times.

Also IF you have projects here at RMFarm, or equipment you need to retrieve for a project, close the gate behind you

Both coming in and especially leaving.

DO NOT ASSUME SOMEONE ELSE IS HERE AND THEY WILL CLOSE IT LATER.

3. TEXT me before you leave your location, before coming to RMFarm.  
A notice that someone will be coming would be helpful.  
My Cell number is 402-540-9390,  
If you call, it will forward to my UNL voice mail if I do not pick up.  
Farm has an answering machine, but I may not be in the buildings to retrieve the message or pick up the farm phone. 402-781-2879 land line.
4. An alarm system is being monitored at the farm.
5. A camera system is also being installed at the farm.
6. The electric door locks on all buildings will be disabled. No codes will operate the locks nor doors till further notice.  
NO new keys will be issued that have not already been assigned.
7. Due to health conditions in one family associated with RMFarm, there will be no lending of tractors or equipment with operational controls such as vehicles, mowers etc.  
IF you need an operation done, please contact me, we can schedule a time to do your operation.  
If it is an operation that has not taken place before or was provided for in the past, there will be an equipment rental charge and labor time charge applied to your cost center number.
8. IF you are having a delivery to RMFarm through a trucking company. YOU and THE SHIPPER MUST CONTACT ME AT LEAST 24 HOURS IN ADVANCE. NO EXCEPTIONS, NO UNLOADING.  
The information I will need is, approximately what time will it arrive and do we need a forklift.

## **For personal protection and safety:**

1. The RMFarm main buildings will only be accessible to BSE essential RMFarm personnel; Lab/Office, Main shop, garage, barn, old shop, grain bins.  
The reason for this is I do not have time to disinfect all these areas twice a day, as required by UNL custodial policy during this pandemic.  
Understand that would mean everything, since I can not follow you around and clean everything you touched.

If you have items in the turkey shed or stored outside, you can access them. Please use the north door, and close the door on the turkey shed when finished.

2. There will be a porta potty placed on the backside of the Lab/Office building, (out of the wind as much as possible).  
Only park in the spots in the front of the Lab/Office and walk to it.  
Do not drive back to it. I will be setting up a sink with cold water only beside the porta pot, with soap and paper towels, until I can get a rental from Al's Johns.
3. You can eat your snack or lunch outside on a nice day. If it is inclement then you can eat in your vehicle.

Items 2 and 3; plan accordingly on your part.

4. If there is an Emergency - call 911. The address to the farm entrance is 18600 Adams St. North side of the road.  
IF possible have someone else meet them at the entrance gate. Also call me and let me know.  
(FYI: look at keeping gps coordinates of you plot areas, on hand or in your phone, or look up an app called; what3words.com )
5. If you happen to see a vehicle on the property that you do not recognize, nor is a UNL/Gov vehicle. Contact me!
6. If you need anything RMFarm related, contact me. Via email is preferred, text next, then call.
7. RMFarm has limited PPE items on hand. Please do not ask for us to supply you, sorry but we need those items for our operations.
8. Keep your distance with each other of more than 6 ft. Also do not have more than 10 people including yourself at the farm. This is State Regulation now.

**In a nutshell, if you don't have something essential going on at RMFarm, don't be here, till we get an all clear signal from the Government and UNL.**

Stay safe.

Stuart Hoff; RMFarm Manager