Visiting “Research Scholars” or Visiting Researchers

Currently, there is no appointment type in Board of Regents bylaws or UNL bylaws for “visiting research scholars”, therefore this process is subject to change based on additional interpretation by UNL officials.

Type of appointment allowed:

Post-Doctoral Research Associate or Visiting Researcher position would be appropriate in most circumstances.

Please review already established procedures for student, staff, faculty positions to determine if your situation may be appropriate in one of those categories.

If this appointment will be UNPAID or “Adjunct”, please be advised that these positions should not be taking the place of a paid position – such as a post doc or graduate assistant. For example: if funding runs out on a project, you may not appoint someone to one of these positions while awaiting additional funding.

The current offer letter template for Vising Researchers is found here: (Insert template)

Visa type:

If the individual is not a U.S. Citizen, a J-1 visa is usually the most appropriate visa status. There are several J-1 visa types. See the International Student and Scholar Office for more information and to determine the best type of visa for this individual. http://isso.unl.edu/forms.library
Dear (Name Here),

We are pleased to invite you as a Visiting Researcher in the Department of (Department) at the University of Nebraska-Lincoln. This appointment is expected to be from (Date) to (Date).

As a visiting researcher, we anticipate a mutually beneficial relationship and outcome. During your visit, you will be hosted by (Rank), (Name), conducting research focused on (Describe research). This appointment will permit you access to university and department facilities. We understand that you have funding from (Home Institution/Scholarship/Company, etc.) to cover expenses related to your visit.

Please note that the University of Nebraska-Lincoln will not provide any support for expenses you may incur while you are here. This position is not considered an employee of the University, will not receive a salary and is not eligible for NUFlex benefits or retirement. No work for the University of Nebraska-Lincoln is permitted or required. Your affiliate appointment will end without further notice from the University on the termination date stated above in this letter of invitation.

If you have any questions, please contact (Hosting Faculty) at (email). If this letter is acceptable to you, please sign and return a copy of this letter to me by (Return by date). This offer may no longer be effective after that date.

Sincerely,

____________________________________________
Name Chairperson
Department

I accept this invitation

____________________________________________________   __________________________
Signature           Date