

2022-2023 Graduate Assistantship Guidelines

Graduate Assistantships

- Must be registered for at least one credit hour during the semester corresponding to the dates of their appointment during the academic year (fall and spring semesters). **Registration in the summer is not required.**
- May not work more than a total of 19.6 (.49FTE) hours per week for all appointments (on or off campus) combined, during the academic year.
- To be exempt from FICA and Medicare withholding, GA's must be enrolled for at least 4 or more credit hours in each academic semester, including summer.
- Departments must provide a written Letter of Offer to the student. Acceptance must also be in writing and constitutes an agreement between the student and the department that both are expected to honor. **PAF's submitted to Payroll must be accompanied by an offer letter.**
- Students may be eligible for tuition remission of up to 12 hours per semester and basic individual student health insurance during the academic year. The University subsidizes (79%) part of the student health insurance premium for eligible graduate assistants.
 - Eligibility for assistantship benefits requires meeting ALL the following criteria:
 - The appointment must be at least 120 continuous days within the semester dates.
 - The appointment must be at least .33 FTE, but not more than .49 FTE, which is a minimum of 13 hours but not more than 19.6 hours per week of work.
 - The stipend must be at least \$5,465 each semester or \$10,930 for the full academic year.
- Resignation or termination of the graduate assistantship, before completing 120 continuous days in the semester, will result in all tuition and health benefits being removed from the student account. The student will be responsible for the total tuition payment and health insurance benefits.
- Students may be eligible for tuition remission in the summer if they had a qualifying appointment and earned the minimum salary of \$13,955 to qualify for 6 hours or \$17,345 to qualify for 12 hours.
 - Qualifying appointments can be in the proceeding academic year 2021-22, spring 2022 & fall 2022 combined, or subsequent academic year 2022-23 (summer starts only).
 - Reduced summer tuition waivers may be available to graduate assistants who start in the summer and earn a minimum stipend in the corresponding summer session listed below:
 - Pre-session - \$1,067; 8-week session - \$2,361; 5-week session \$1,772

Appointment Dates

Summer 2022 (1225): May 16, 2022 – August 12, 2022

Academic Year 2022-23: August 15, 2022 – May 12, 2023

Fall Semester 2022 (1228):

TA's: August 15, 2022 – January 01, 2023

RA's: No later than September 1, 2022 – January 01, 2023

Spring Semester 2023(1231):

TA's: January 2, 2023 – May 12, 2023

RA's: No later than February 1, 2023 – May 12, 2023