



**COLLEGE OF ENGINEERING**

**Reappointment Review Calendar  
Academic Year 2022-23**

*Subject to change; last modified 10/01/2022*

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| <b>By October 30, 2022</b>      | Candidates up for reappointment per COE Assistant Professor Third Year Review Guidelines are notified of process by the unit, in collaboration with the Dean's Office                                                                                                                         |
| <b>January 31, 2022</b>         | Candidates on a Specific Term appointment submit a complete version of their P&T dossier to Unit Review Committee for review                                                                                                                                                                  |
| <b>Suggested by February 24</b> | Unit Review Committee completes reappointment review, and submits recommendation letter with recorded vote to Unit Head, with copy to candidate.                                                                                                                                              |
| <b>March 31, 2023</b>           | Unit Head completes reappointment review and submits the recommendation to the Dean, with copy to the candidate. A copy of the Unit Review Committee letter must be included with the Unit Head's recommendation letter.                                                                      |
| <b>April 29, 2023</b>           | The Dean must give written notice to an academic-year faculty member who is in the third or later year of service on a Specific Term appointment, if the faculty member will not be reappointed beyond the 2023- 2024 academic year. (or, for 12-month faculty members, beyond June 30, 2024) |