Staff Council Bylaws

Mission

Focus on positively **impacting** the college and providing opportunities for greater **access** and **inclusion** for staff through the following efforts:

- Offering professional development and networking opportunities for staff.
- Providing feedback on policies, procedures, events, and other issues impacting staff.
- Sharing common needs and problems of staff across departments so that staff can creatively resolve concerns.
- Giving a voice to staff issues and facilitate communication of these issues to the Dean’s Office.
- Communicating back to home departments or offices important news or staff council developments that impact staff at large.
- Creating community within the college.

Representation and Selections

The Staff Council will be comprised of 14 total representatives:

- 1 representative from each of the 7 academic departments (for 7 total representatives),
- 1 representative from Communications,
- 2 representative from Engineering Student Services,
- 2 representative from Business Office & Dean’s Office,
- 2 representative from Research and Lab Staff.

Representatives should be from both Lincoln and Omaha. Departments and offices should use their own discretion in selecting a representative.

If a department does not put forward a representative, then a representative should be selected from the staff at large to fill their seat.

Meetings

The Staff Council will meet monthly or more frequently as needed. Meeting times and dates will be determined each semester.

The Staff Council will report at All-Staff meetings.

The Staff Council will regularly share meeting reports with the Dean and Executive Leadership.

Committees
The Staff Council will establish committees to address the needs of Engineering staff. The head of each committee will be a member of the Staff Council. Members of the committees may be comprised of staff at large.

The Staff Council maintains the following committees:

- Professional Development
- Onboarding
- Networking

As other issues are identified, the Staff Council will establish ad hoc committees.

*Feb. 2019*