



UNIVERSITY OF NEBRASKA-LINCOLN

**Kiewit Hall**  
(College of Engineering)

# **Emergency Action Plan**

College of Engineering – UNL City Campus  
Date Updated: 1/2/2026

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## Overview – This is the UNL Police Building Emergency Action Plan

### **Purpose:**

This plan is a component of UNL's Emergency Operations Plan, which is an “all hazards” plan for responding to and recovering from incidents.

### **Building Description**

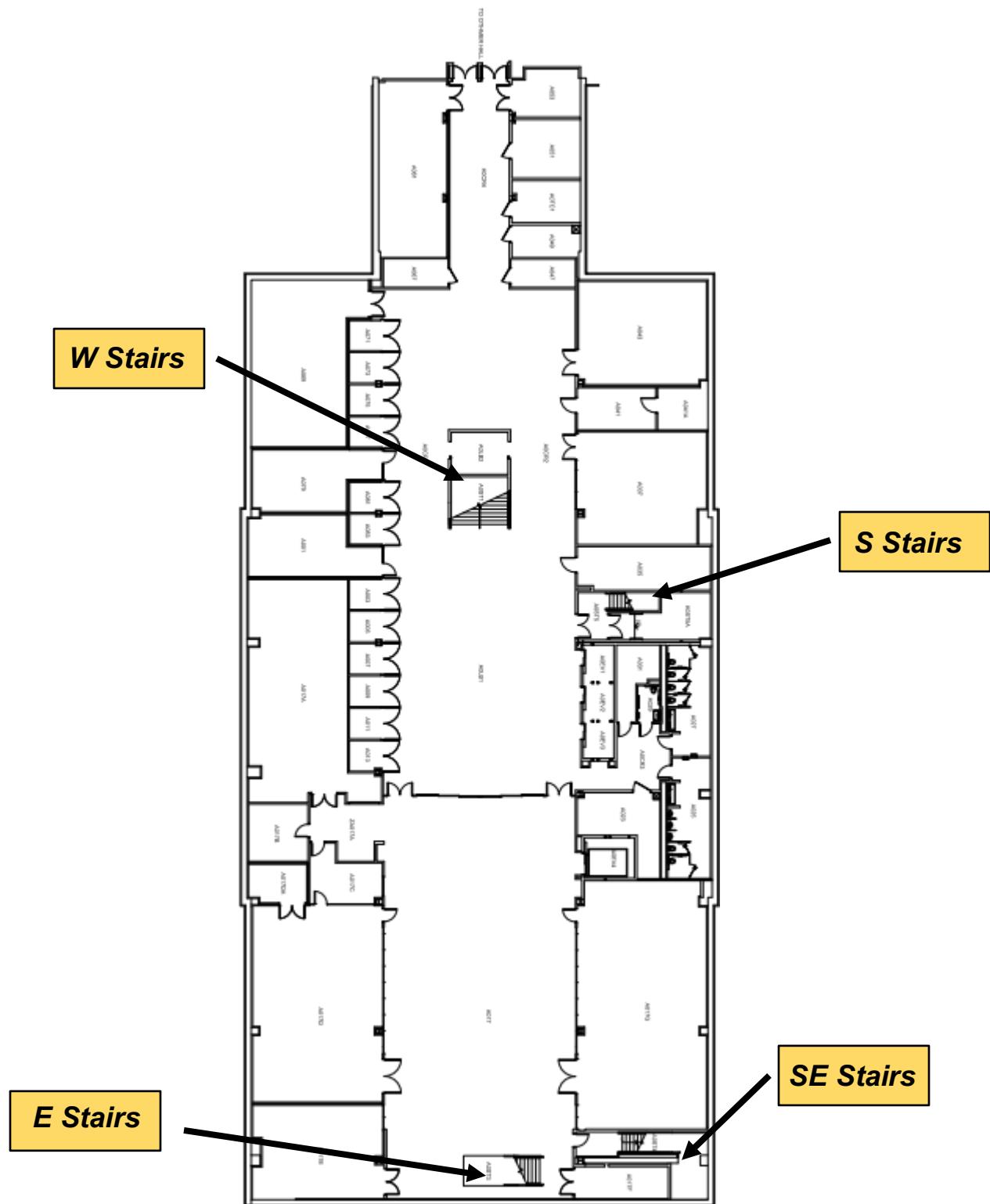
Kiewit Hall opened in January 2024. Kiewit is the new academic hub for engineering education and houses the College of Engineering's Lincoln-based construction program, Engineering Student Services, classrooms and teaching labs, and the Dean's Suite.

### **College and Departments:**

- College of Engineering
- Biological Systems Engineering
- Chemical and Biomolecular Engineering
- Civil and Environmental Engineering
- Durham School of Architectural Engineering and Construction
- Electrical and Computer Engineering
- Mechanical Engineering
- School of Computing

Building Number:	C247		
Abbreviation:	KH		
Name:	Kiewit Hall		
Address:	1700 Vine Street, Lincoln, NE 68588		
Floors:	7		
Rooms:	170		
Gross Area:	182,080 Square Feet		
Campus:	UNL-City		
BMR's:	1) James Nau	402-472-7097	<a href="mailto:jnau1@unl.edu">jnau1@unl.edu</a>
	2) Marc Myers	402-472-2750	<a href="mailto:mmyer3@unl.edu">mmyer3@unl.edu</a>
	3) Max Wheeler	402-472-1119	<a href="mailto:s-mwheeler7@unl.edu">s-mwheeler7@unl.edu</a>

**Figure 1. Kiewit Hall – Lower Level**



**Figure 2. Kiewit Hall – First Floor**

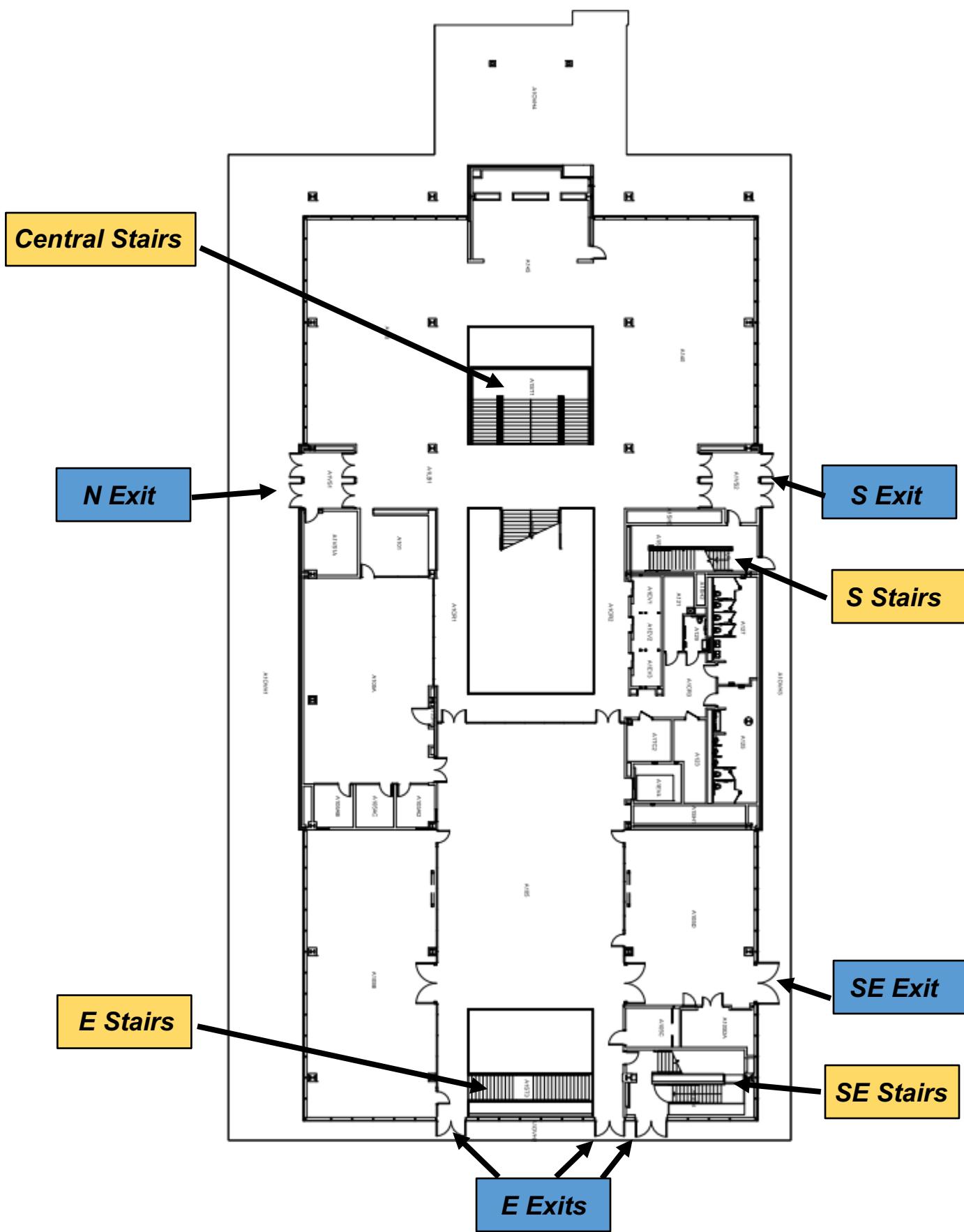


Figure 3. Kiewit Hall – Second Floor

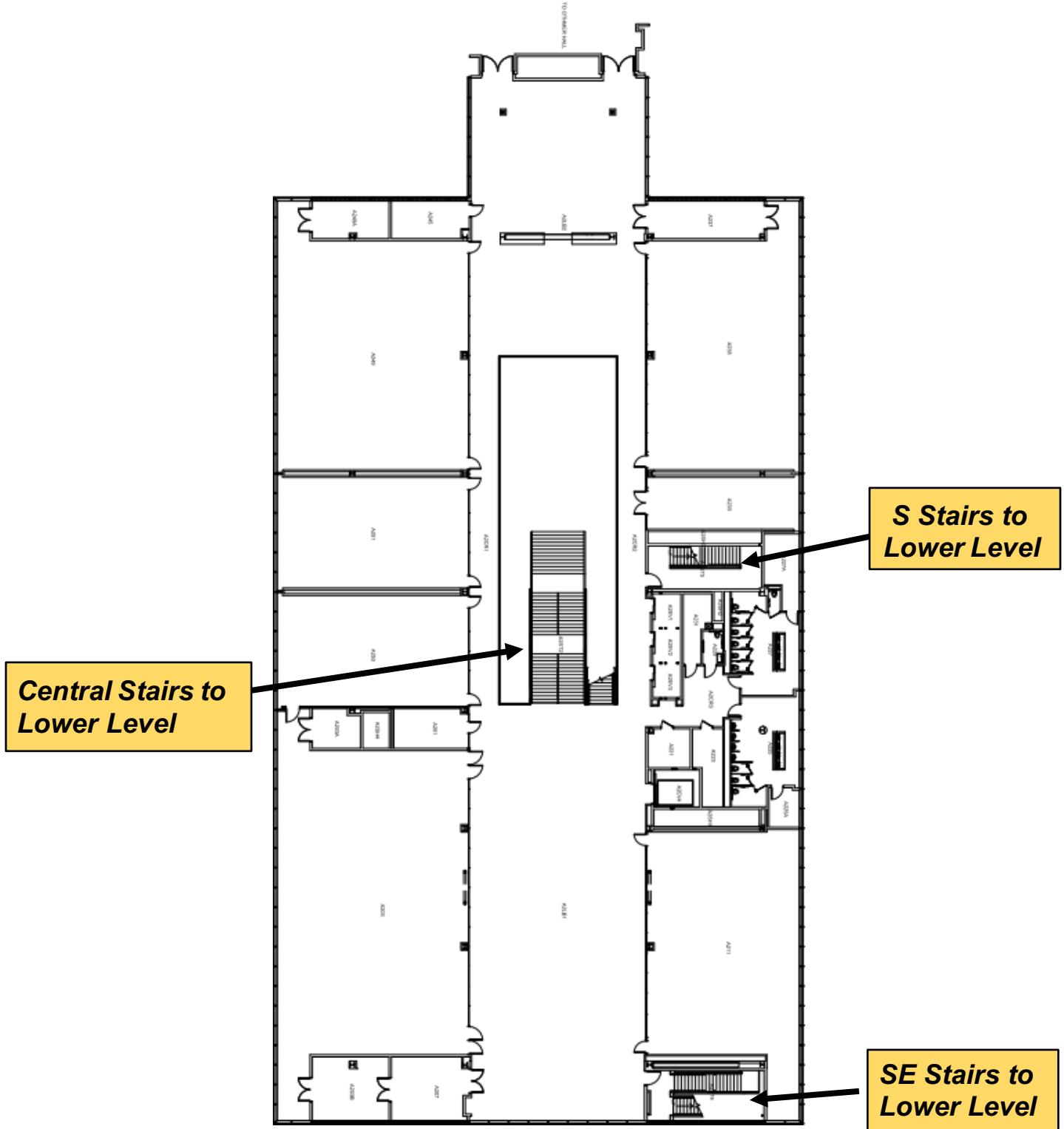
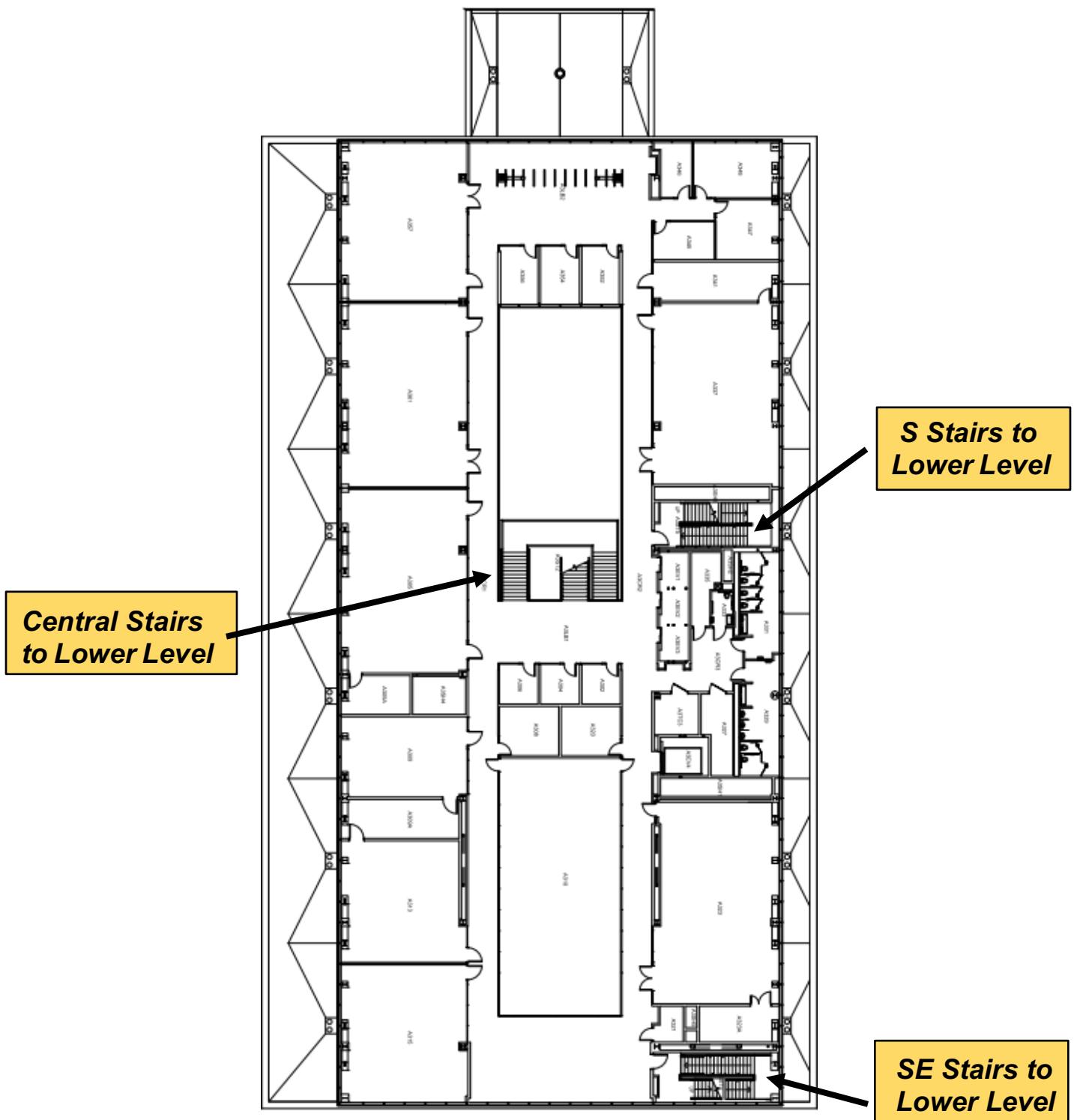


Figure 4. Kiewit Hall – Third Floor



**Figure 5. Kiewit Hall – Fourth Floor**

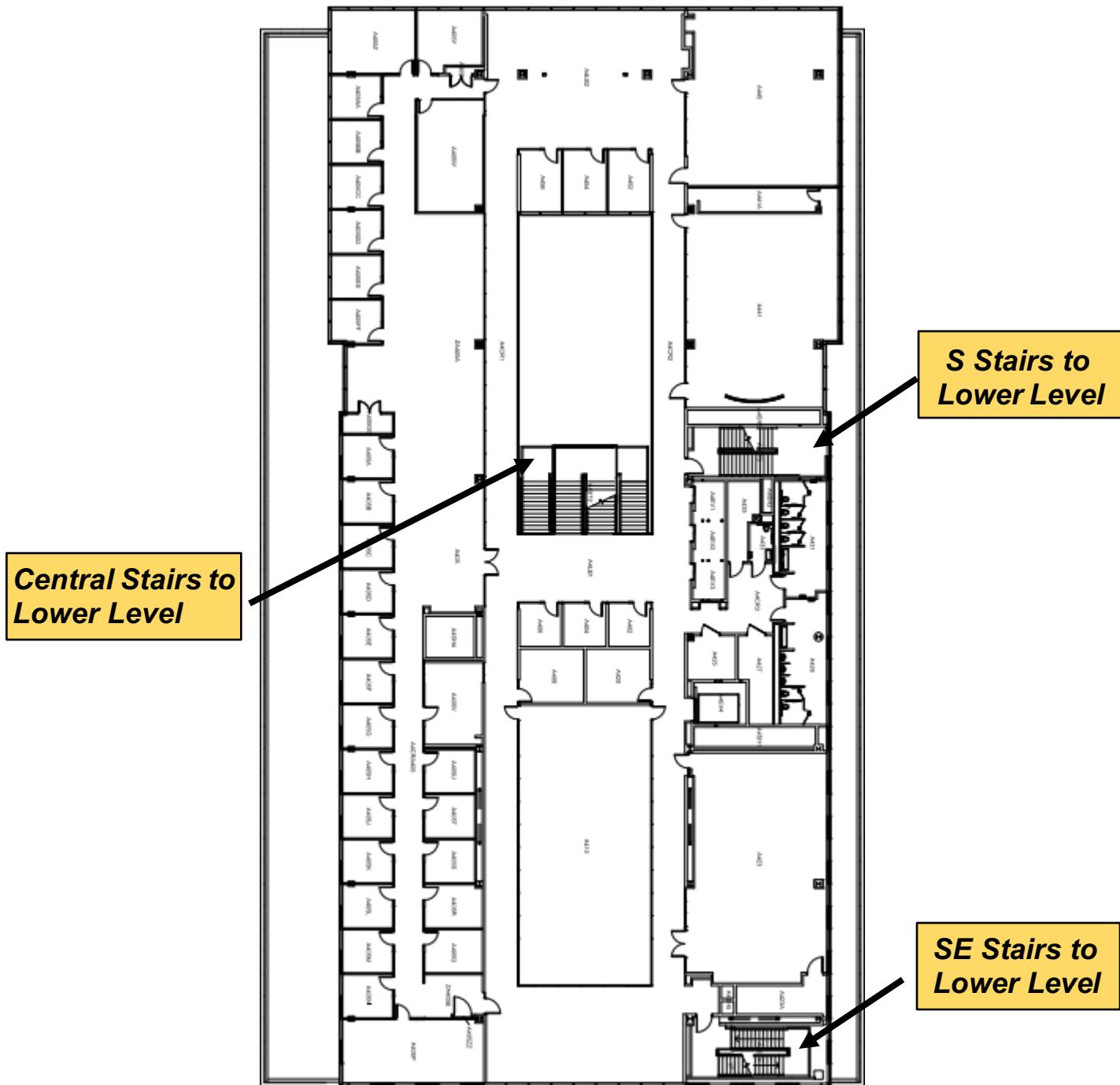


Figure 6. Kiewit Hall – Fifth Floor

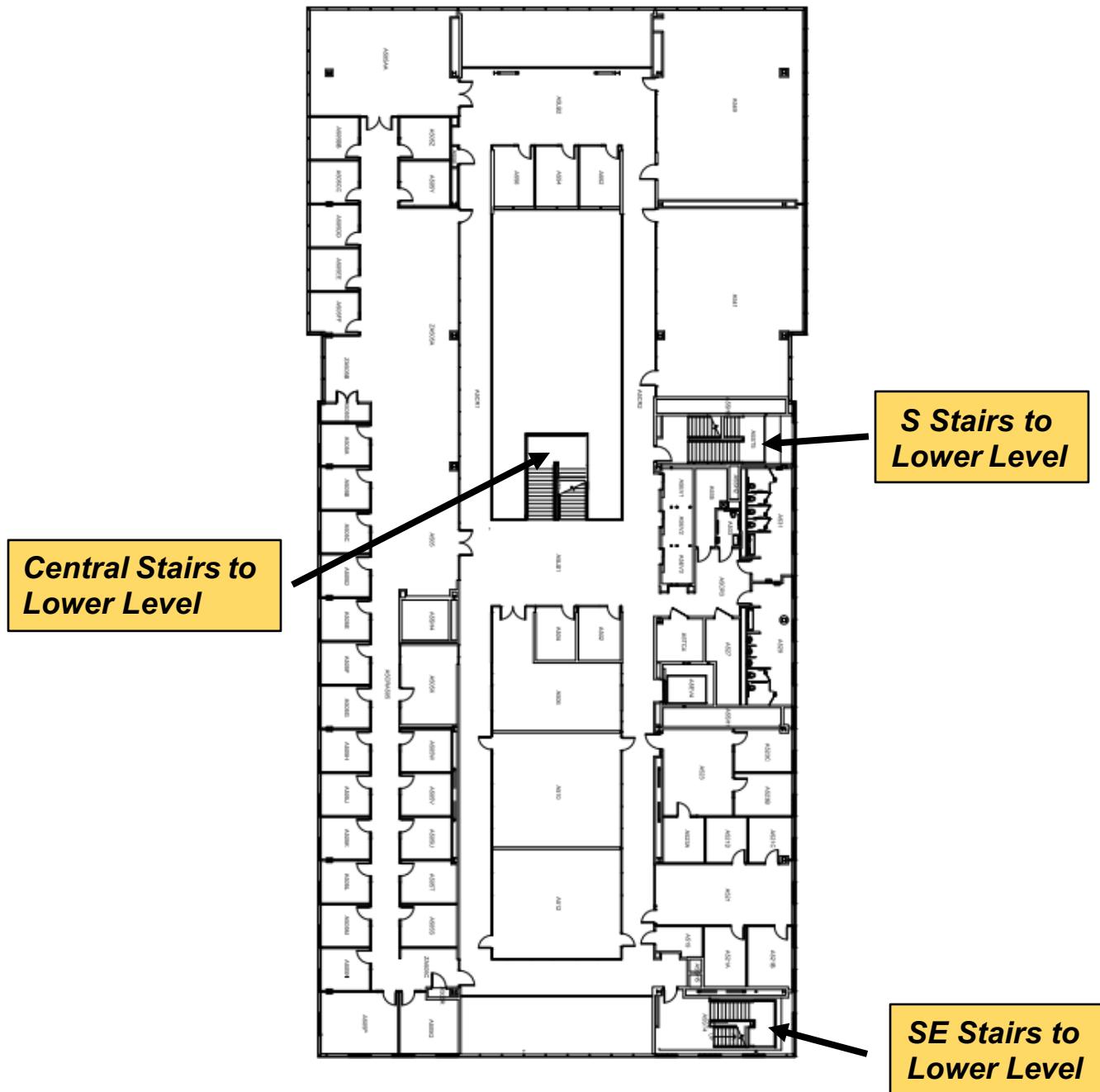
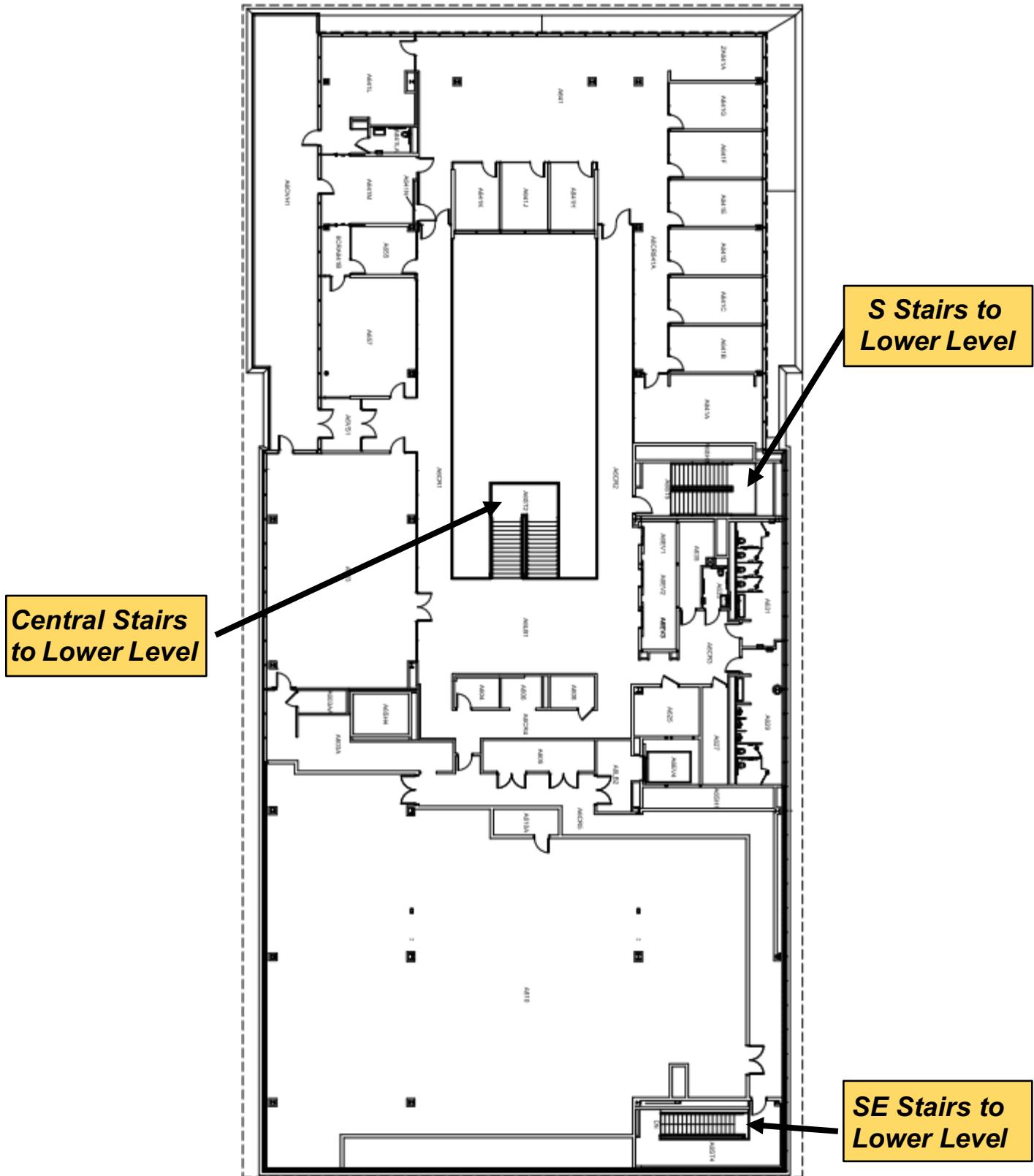


Figure 6. Kiewit Hall – Sixth Floor



## Figure 4. Engineering Research Center – Second Floor

### Building Emergency Action Personnel

UNL is committed to protecting the welfare of its community members and safeguarding our vital interests – reputation, research and property. For this reason, UNL has established guidelines for Building Emergency Planning. As Building Emergency Personnel, you play an important role in the implementation and effectiveness of this guidance in your building.

#### Building Emergency Personnel Should:

- Take charge in assisting building occupants to follow appropriate procedures for all building alarms or incident alerts.
- Be aware of your surroundings. Know your floor layouts. Know where building exits are located. Know alternate routes to reach exits. Know where you can shelter in place.
- Be flexible, adapt to the situation when involved in an incident.
- Provide building occupants with general information about evacuation and shelter-in-place movements.
- Know how to report an incident in your building.
- Assure that persons with disabilities have the assistance they may require during an incident.
- Sign up for UNL Alert to receive incident alerts via email and text messages

#### Deans/Directors

- Deans/Directors select a Building Emergency Coordinator (BEC) and give them the authority to implement all phases of the plan.
- For shared buildings, Deans/Directors should decide who is best suited to be the Building Emergency Coordinator.
- Building Coordinators coordinate several Floor Coordinators within their facility.
- Identify alternative coordinators if the BEC is away from campus.

#### Building Emergency Coordinator

- Implement this plan with the assistance of University Police.
- Ensure that building occupants receive training in the emergency plan.
- Conduct periodic emergency drills.
- Revise plan as necessary.
- Response Functions: Determine, if possible and safe, the nature of the incident, location of the incident, and whether hazardous materials are involved.
  - As it becomes available, provide information to the assembly area about the nature and status of the incident.
  - Serve as point of contact for UNL Police for information about the location, nature, and status of the incident.
  - Once the incident has been made safe by emergency responders, notify occupants they may safely re-enter the building.

#### Floor Coordinators

- Floor (or Area) Coordinators will assist in the evacuation and shelter-in-place of their assigned floor, with the goal of ensuring all occupants have an opportunity to get to safety.
- To ensure coverage, each floor should have multiple floor coordinators.

- In the absence of the Building Emergency Coordinator, a floor coordinator can be designated a building emergency coordinator.
- Response Functions:
  - Provide directions to occupants.
  - Ensure that anyone needing assistance is being helped.
  - Share information with UNL Police about the location, nature, and status of the incident.
  -

Title	Name	Location	Office Phone
Dean/Director	Dr. Lance C. Pérez, COE Dean	Kiewit Hall A641M	402-472-3181
Basement Coordinator	Evan Balleweg	Kiewit Hall A017C	402-472-5655
Floor 1 Coordinator	Max Wheeler	Kiewit Hall A105AC	402-472-5655
Floor 2 Coordinator	James Nau	Kiewit Hall A523B	402-472-7096
Floor 3 Coordinator	Cody Tienken	Kiewit Hall A523C	402-472-0328
Floor 4 Coordinator	Ranelle North	Kiewit Hall A405AA	402-554-4482
Floor 5 Coordinator	Jeff Beavers	Kiewit Hall A505A	402-472-0434
Floor 6 Coordinator	Cameron Adams	Kiewit Hall A641	402-472-5600
Building Coordinator	Jackie Allensworth	Kiewit Hall A641B	402-472-6363

### **Emergency Actions**

For additional information about emergency types and actions to be taken for emergency, see: <http://emergency.unl.edu> online.

### **Evacuation Planning**

An evacuation is the quick exit of occupants from a building. While evacuating, it is everyone's responsibility to make sure no one is left behind.

#### **Lower Level**

- Exit floor through the south or southeast stairs down to the First Floor and out the First Floor south or east exits.
- Exit building through the closest available exit.
- Do not use the elevators.
- Proceed to North Plaza or Vine St. Plaza areas or alternate assembly area.

#### **First Floor**

- Exit the First Floor through the First Floor south or east exits.

- Exit building through the closest available exit.
- Do not use the elevators.
- Proceed to North Plaza or Vine St. Plaza areas or alternate assembly area.

#### Second Floor

- Exit floor through the south or southeast stairs down to the First Floor and out the First Floor south or east exits.
- Exit building through the closest available exit.
- Do not use the Elevator.
- Proceed to North Plaza or Vine St. Plaza areas or alternate assembly area.

#### Third Floor

- Exit floor through the south or southeast stairs down to the First Floor and out the First Floor south or east exits.
- Exit building through the closest available exit.
- Do not use the elevators.
- Proceed to North Plaza or Vine St. Plaza areas or alternate assembly area.

#### Fourth Floor

- Exit floor through the south or southeast stairs down to the First Floor and out the First Floor south or east exits.
- Exit building through the closest available exit.
- Do not use the elevators.
- Proceed to North Plaza or Vine St. Plaza areas or alternate assembly area.

#### Fifth Floor

- Exit floor through the south or southeast stairs down to the First Floor and out the First Floor south or east exits.
- Exit building through the closest available exit.
- Do not use the elevators.
- Proceed to North Plaza or Vine St. Plaza areas or alternate assembly area.

#### Sixth Floor

- Exit floor through the south or southeast stairs down to the First Floor and out the First Floor south or east exits.
- Exit building through the closest available exit.
- Do not use the elevators.
- Proceed to North Plaza or Vine St. Plaza areas or alternate assembly area.

## **Assembly Areas**

<b>Assembly Area</b>	<b>Location</b>
Primary: North Plaza	North in the space between Scott Engineering Center, Kiewit, and Abel Hall.
Alternate: Vine Street Plaza	East on the sidewalk between Kiewit and Sandoz Hall.

#### **Shelter-in-Place Planning**

There may be emergencies that do not give individuals the opportunity to safely evacuate. For these emergencies, sheltering-in-place may be necessary. Examples of emergencies where the shelter-in-place option may be preferred include:

- Severe weather
- Active shooter/active threat situations
- Outside hazardous materials released

## Shelter Locations

Emergency	Potential Shelter
Tornado	<ul style="list-style-type: none"> <li>• Lower-Level exit to Othmer Hall</li> <li>• Bathrooms</li> <li>• Internal offices and classrooms</li> </ul>
Fire	<ul style="list-style-type: none"> <li>• Occupants should move quickly to the nearest exit and evacuate</li> <li>• Do not use elevators</li> <li>• Proceed to the assembly areas</li> </ul>
Outdoor Gas/Chemical Leak or Spill	<ul style="list-style-type: none"> <li>• Take shelter indoor unless or until specific instructions are provided</li> <li>• Close windows</li> </ul>
Indoor Gas/Chemical Leak or Spill	<ul style="list-style-type: none"> <li>• Occupants should move quickly to the nearest exit and evacuate</li> <li>• Do not use elevators</li> <li>• Proceed to the assembly areas</li> </ul>
Active Shooter Outside Kiewit Hall	<p><u>All Floors:</u> Seek an office or room with a locking door, turn off lights, and take cover in place until or unless specific instructions are provided.</p>
Active Shooter Inside Kiewit Hall	<p><u>All Floors:</u></p> <ul style="list-style-type: none"> <li>• Run; Flee the area and notify officials</li> <li>• Hide; Seek an office or room with locking door, turn off lights, shelter in place</li> <li>• Fight - as a last resort</li> </ul>

### Vulnerable Populations:

In an emergency, certain populations may need additional assistance in following the emergency procedures outlined below. The University of Nebraska-Lincoln is committed to offering this additional assistance.

Vulnerable populations can include older adults, people with disabilities (e.g., movement, hearing, sight, etc.), pregnant women, children, people with injuries (e.g., broken leg.) They will be asked to detail their needs in an emergency (e.g., movement assistance, breathing assistance).

## Persons Needing Assistance Roster

The following list includes self-identified persons who may need assistance during evacuations or shelter-in-place actions.

Name	Room #	Phone	Type of Assistance	Volunteer(s) & Phone

## Building Warning Systems

Device	Location	Coverage Area
Fire Alarms	Throughout the building	Kiewit Hall
Tornado Warning	Fire alarm speakers are also tornado warning devices	Kiewit Hall
Smoke Detectors	Throughout the building	Kiewit Hall
Alertus	Near Fire Panel	Kiewit Hall

## Secure or Hazardous Locations

Location	Critical or Hazardous Operation
Design Hub on First Floor	Power tools and other equipment
Basement (Lower Level)	Welding

## **University of Nebraska-Lincoln Emergency Preparedness Plan for Kiewit Hall**

The University of Nebraska-Lincoln has created the following emergency preparedness plan for Kiewit Hall. The following plan is intended to establish an immediate course of action for occupants to take in the event of an emergency. It also includes a list of training, emergency resources and contacts.

### **Risk Assessment**

The plan covers all of Kiewit Hall's primary assets:

- Direct employees
- Occupants
- The building itself
- Exterior surrounding site

The following Hazards were assessed across the assets listed above:

- Natural
- Fire
- Health
- Human-Caused
- Chemical Spills

High Risk Hazard	Potential Impacts
Natural	<p>The University of Nebraska-Lincoln is in Tornado Alley, which heightens the risks of severe weather. Kiewit Hall, consisting of a lot of glass, puts occupants at risk during tornados. A tornado could inflict significant damage, endangering safety and disrupting educational activities.</p> <p>Severe winter weather like blizzards is a real possibility at the University of Nebraska-Lincoln, given the region's winter weather patterns. These severe weather events can disrupt campus operations and potentially cause damage to buildings due to heavy snow and strong winds. The severe weather conditions can impede access to campus buildings and disrupt classes.</p> <p>Heatwaves at UNL can significantly impact Kiewit Hall, the faculty, and the students. This leads to increased energy demand for cooling systems and heightened risks of heat-related illnesses.</p> <p>Floods are a potential hazard at Kiewit Hall, as minor or area flooding could occur on campus as a result of loss of power to sump pumps, water main break, or a major rainstorm. Floods can occur in Kiewit due to plumbing failures or heavy rain, leading to significant damage to building and equipment.</p>

	Earthquakes are a potential risk to Kiewit Hall. In the event of an earthquake Kiewit, a seven-story building with many windows, could suffer structural damage, posing serious risks of shattering glass and potential collapse. Students inside may face injuries from falling debris.
Fire	In the event that a fire happens in Kiewit Hall, the heat generated may cause structural weakening and increase the risk of collapse, endangering occupants. The presence of electrical equipment could exacerbate the situation by causing electrical explosions. Thick smoke can make the evacuation harder so having a clear evacuation route is important.
Health	Seven floors of the building are open with large communal bathrooms. A single infected occupant could spread a contagious disease quickly through the seven floors, infecting more than 500 occupants. Since occupants on these floors share elevator banks with the rest of the building, it would be possible to also spread the disease through contact in the elevators to occupants on the other floors.
Human-Caused	<p>Kiewit consists of many windows and glass so in the event there is an active shooter, occupants are at risk of injury from flying shards. The presence of electrical equipment could create hazards such as electrical fires or short circuits.</p> <p>In a college setting, open railings on a six-story drop present a significant safety concern, particularly as they may increase the risk for individuals struggling with mental health issues.</p>
Chemical Spills	A chemical spill in Kiewit Hall could lead to immediate health risks for occupants due to toxic fumes and contamination. Depending on the chemical, the chemical has the potential to compromise the building itself.

**Plan Priorities:** The priorities of this plan are listed in order of importance: **1.** Life safety - protect the people. The University of Nebraska-Lincoln's number one priority has always been the safety, health and happiness of its people, including occupants and visitors. **2.** Stabilize the situation - minimize property damage: The University of Nebraska-Lincoln is invested in creating a safe and secure location for property and assets owned by the company and all occupants, even in emergency situations.

## EMERGENCY MANAGEMENT PLANS

All occupants of the building are expected to be knowledgeable of the plan measures below. Occupants can reach out to building management for a copy of the plan at any time and are expected to attend the mandatory training listed below.

- Natural
- Fire
- Health
- Technological
- Human-Caused
- Chemical Spills; including utility failures

### Natural Disasters

UNL has developed the following protocols:

- Earthquake
- Tornado
- Flooding
- Winter Conditions
- Heatwave

#### Earthquake Protocol:

- This is a minor risk.
- Stay calm and await instructions from the building emergency coordinator.
- Keep away from overhead fixtures, windows, filling cabinets, and electrical power.
- Best course of action is to brace oneself under a fixed object in a position safe from flying debris.
- Evacuate as instructed by building emergency coordinator.

#### Tornado Protocol:

- UNL will issue a tornado warning when necessary.
- On hearing the tornado warning announcement, all occupants should proceed to the safe areas listed on the Tornado Shelter area signs posted throughout the building.
  - Safe areas in Kiewit are identified as the hallway connecting to Othmer and bathrooms located in the basement.
- Tornado warnings within the building on the UNL campuses are activated by the campus operator.
- DO NOT pull the fire alarm to warn of an approaching tornado.
- DO NOT go outside.
- Notify the main office, and they will alert the building through the emergency address system.

- Use your arms to protect your head and neck.
- Remain sheltered until the tornado is announced over.
- Floor Coordinator is responsible for checking to make sure everyone is accounted for.
- All occupants are expected to stay alert and listen to instructions until emergency personnel says they are cleared to go home or back to other building areas.

#### Flooding Protocol:

UNL monitors the weather service and other emergency systems to stay updated and will provide instructions as necessary.

- If flooding occurs indoors:
  - Secure vital equipment, records, and other important documentation.
  - Shut off electrical equipment.
  - If present in area, report all hazardous materials (biological, chemical, and radioactive) to campus police.
  - Be ready to evacuate as instructed by building emergency coordinator.
  - Follow primary or secondary evacuation routes.
  - Do not return to the building until the building coordinator confirms conditions are safe.
- Building personnel will provide assistance for any occupants listed on their vulnerable populations list.
- If a flood is outdoors:
  - Go to the highest floor possible.
  - Avoid going through the flood water.

#### Winter Conditions Protocol:

- Stay calm and await instructions from emergency building coordinator.
- Stay indoors.
- If there is no heat:
  - Close unneeded rooms and areas.
  - Stuff towels or rags in cracks under the door.

#### Heatwave Protocol:

Priority is to ensure the safety and well-being of students, faculty and staff during extreme heat conditions.

- Kiewit will follow all of UNL's procedures and instructions

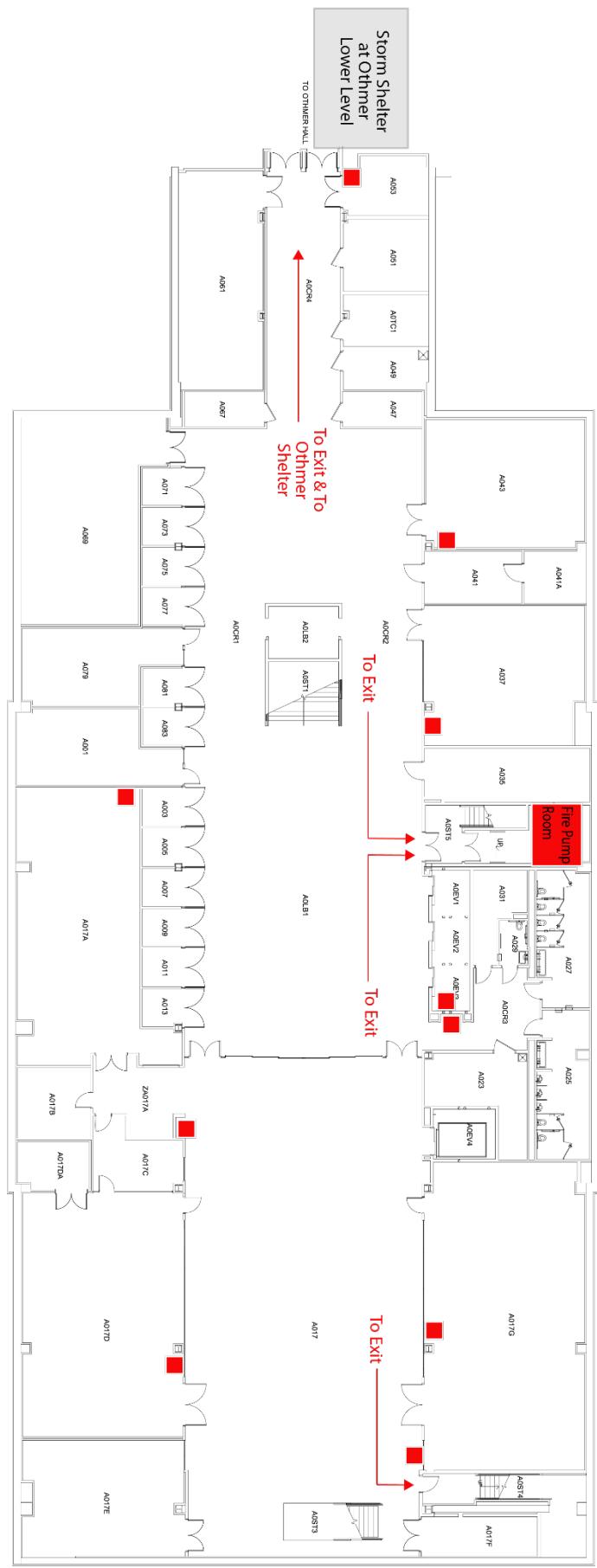
## **Fire Disaster**

Kiewit has developed the following fire safety plan in conjunction with the local fire authorities of Lincoln Nebraska.

- Building fire safety systems
  - The building is equipped with a sprinkler system that will automatically go off in areas with fire.
  - When the sprinkler system goes off, it will set off the building fire alarm system.
  - There is one fire alarm located next to elevators bank in the elevator lobbies on the Second and Sixth floors in the event an occupant notes a fire before the sprinkler system goes off.
  - The fire alarm automatically notifies the local authorities, who will dispatch fire fighters and medical personnel.
  - While the fire alarm is active, the elevator banks will be inactive, and occupants must use the stairs.
  - There are ABC powder fire extinguishers located in the elevator lobbies next to the entrance to the stairwell. They can be used on any kind of fire except cooking fires. Occupants who will be cooking are required to have Class K fire extinguishers on the premises in the event of a cooking fire
    - EHS (Environmental Health & Safety Department) must be notified immediately at 402-472-4925 anytime a fire extinguisher is used.
- Every employee is responsible for knowing the evacuation procedures of the building in which they are working.
- Building personnel will provide needed assistance for any occupants listed on their vulnerable populations list.

*Areas of Rescue Assistance are shown on the floor diagrams below.*

## Kiewit Hall – Lower Level



## Area of Rescue

### Area of Rescue

## Fire Extinguisher Cabinets

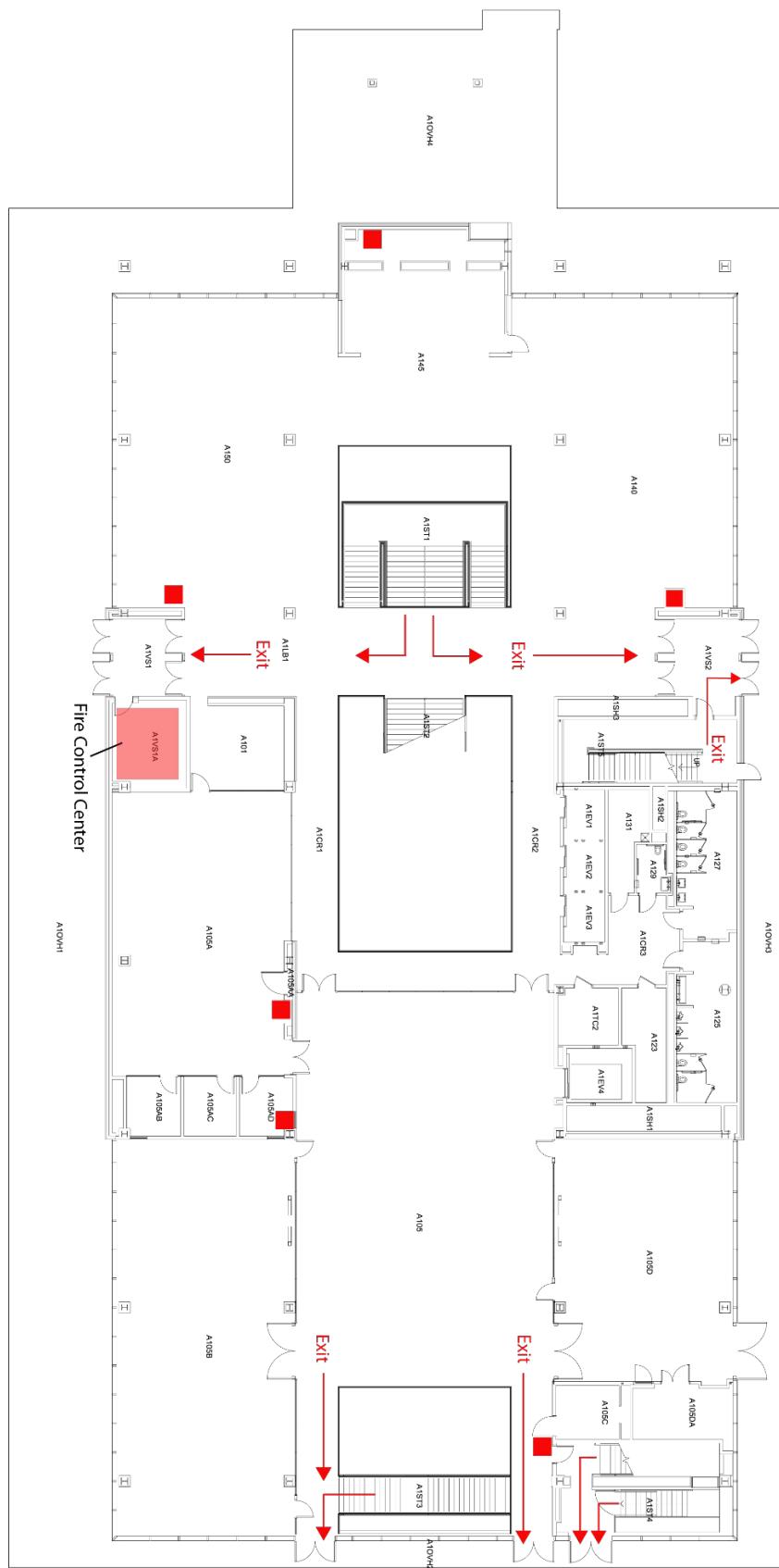
## Kiewit Hall – First Floor

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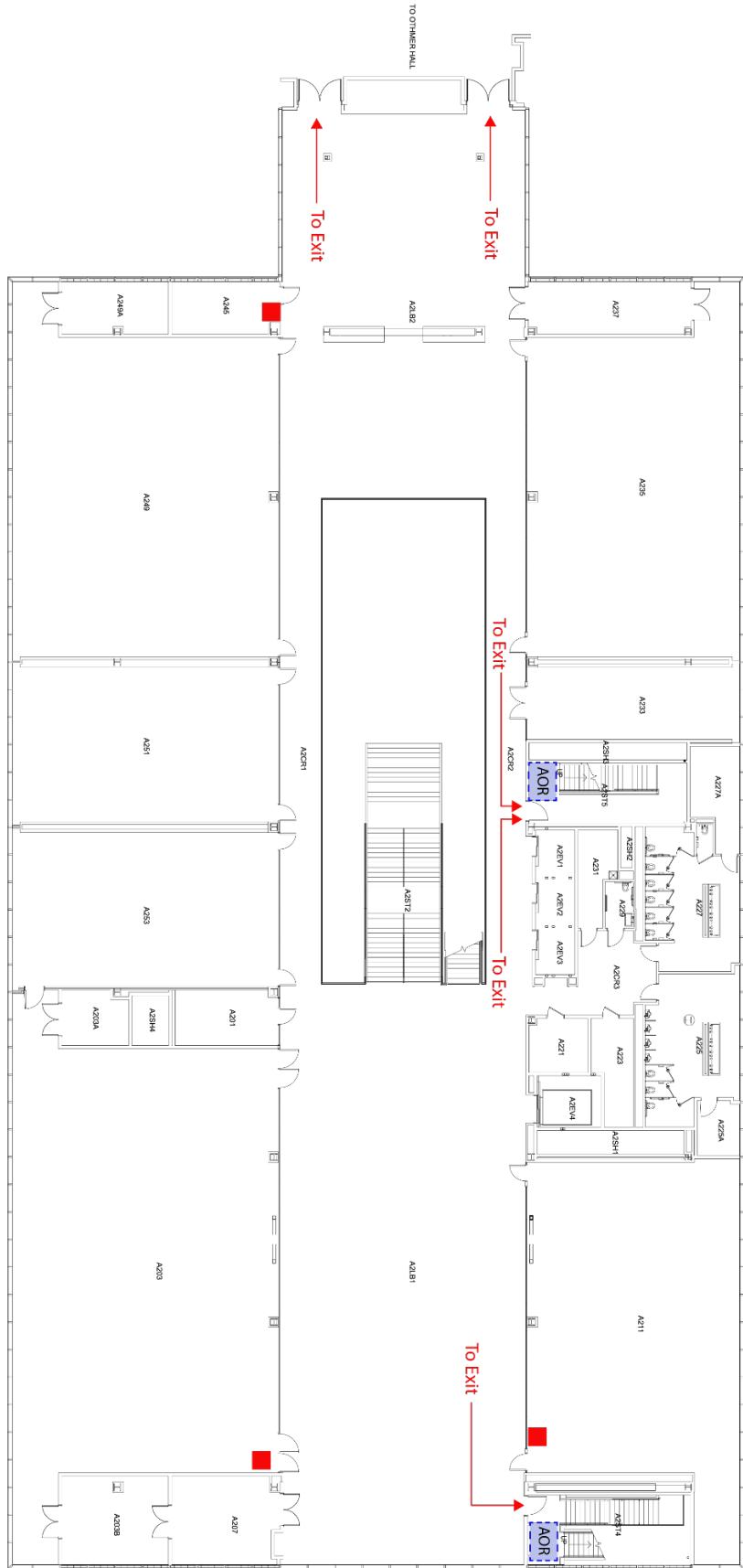


Area of Rescue

Fire Extinguisher Cabinets



Kiewit Hall – Second Floor

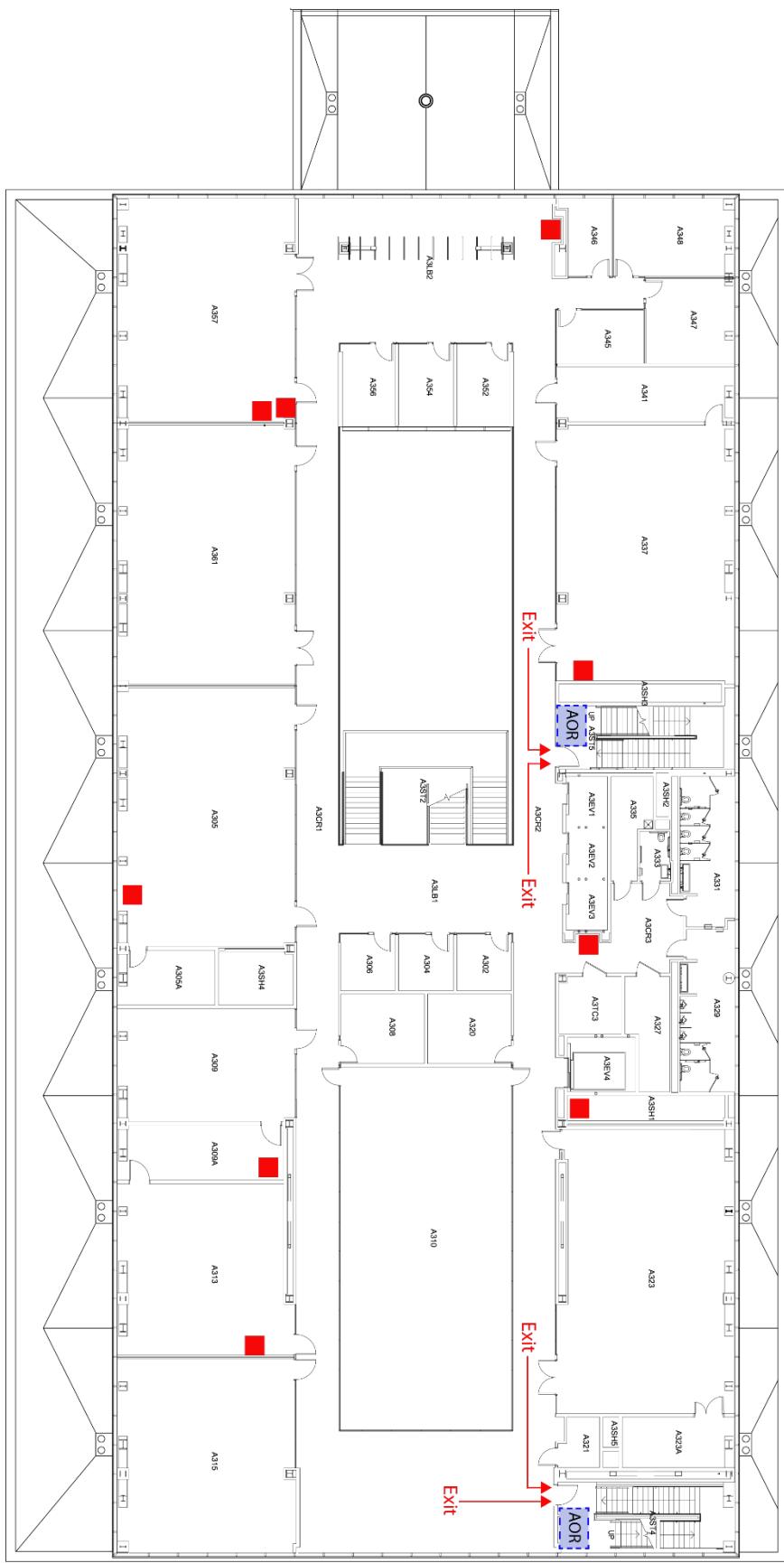


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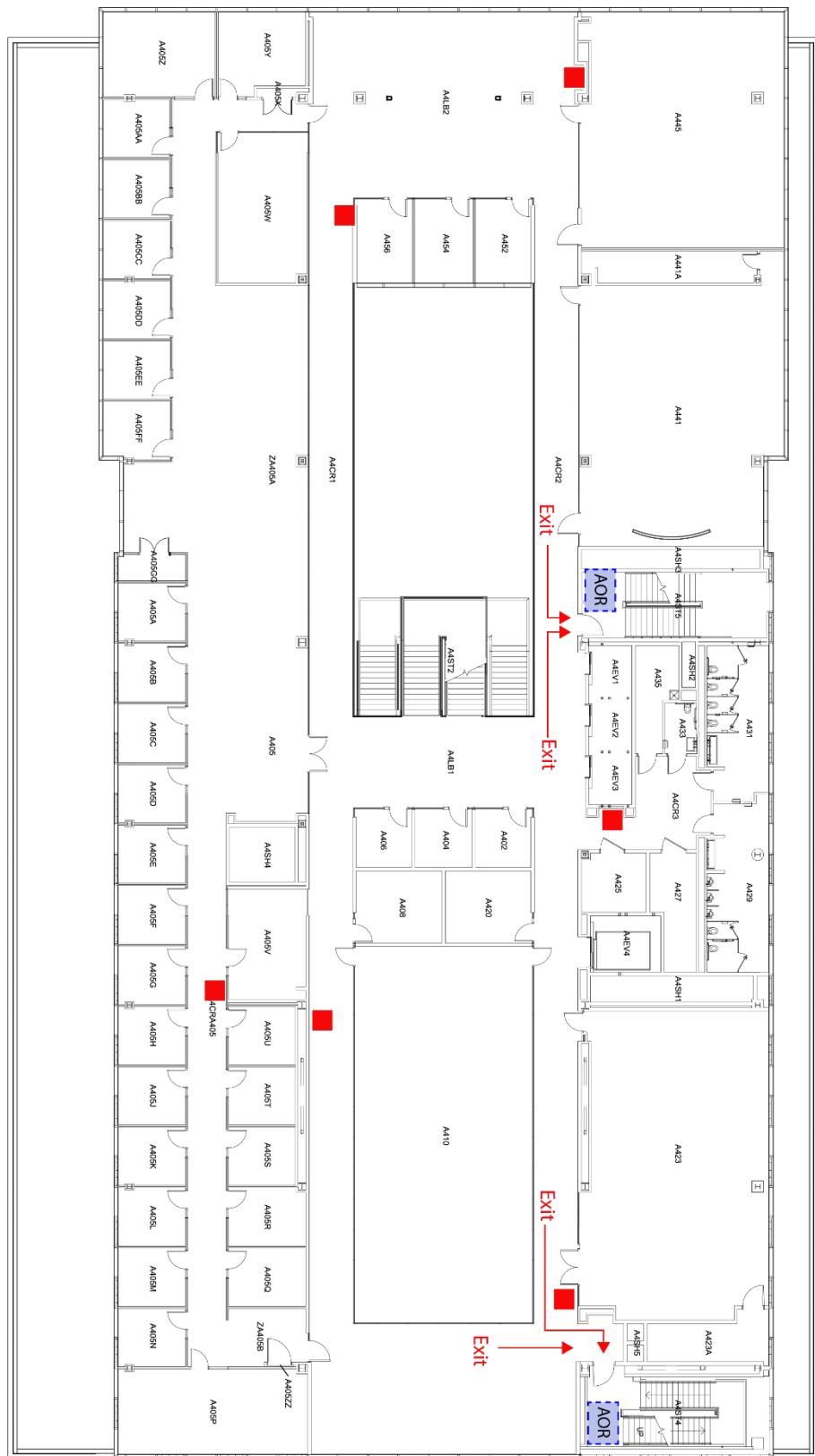
### Area of Rescue

## Fire Extinguisher Cabinets

Kiewit Hall – Third Floor



## Kiewit Hall – Fourth Floor

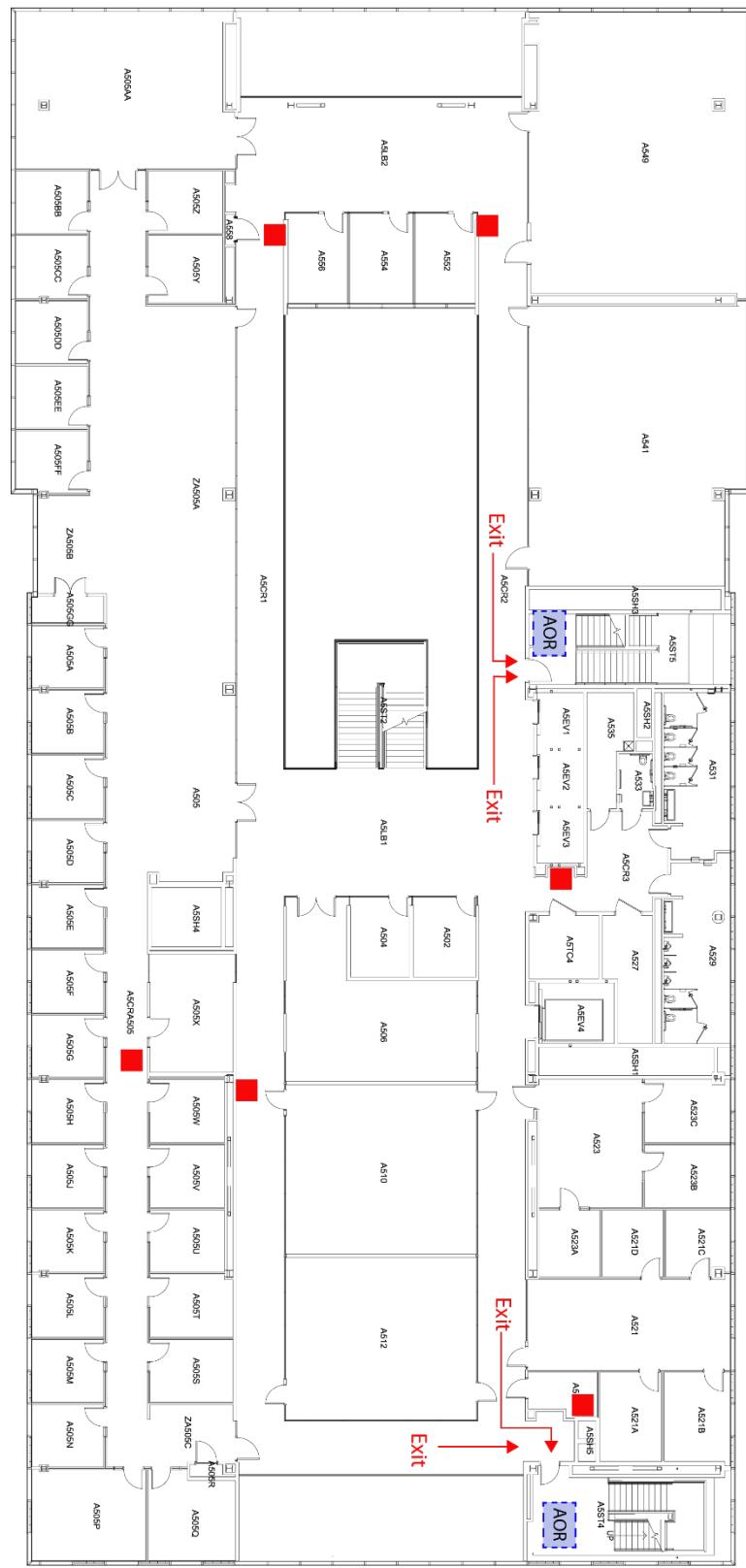


AOR

## Area of Rescue

## Fire Extinguisher Cabinets

Kiewit Hall – Fifth Floor



### Area of Rescue

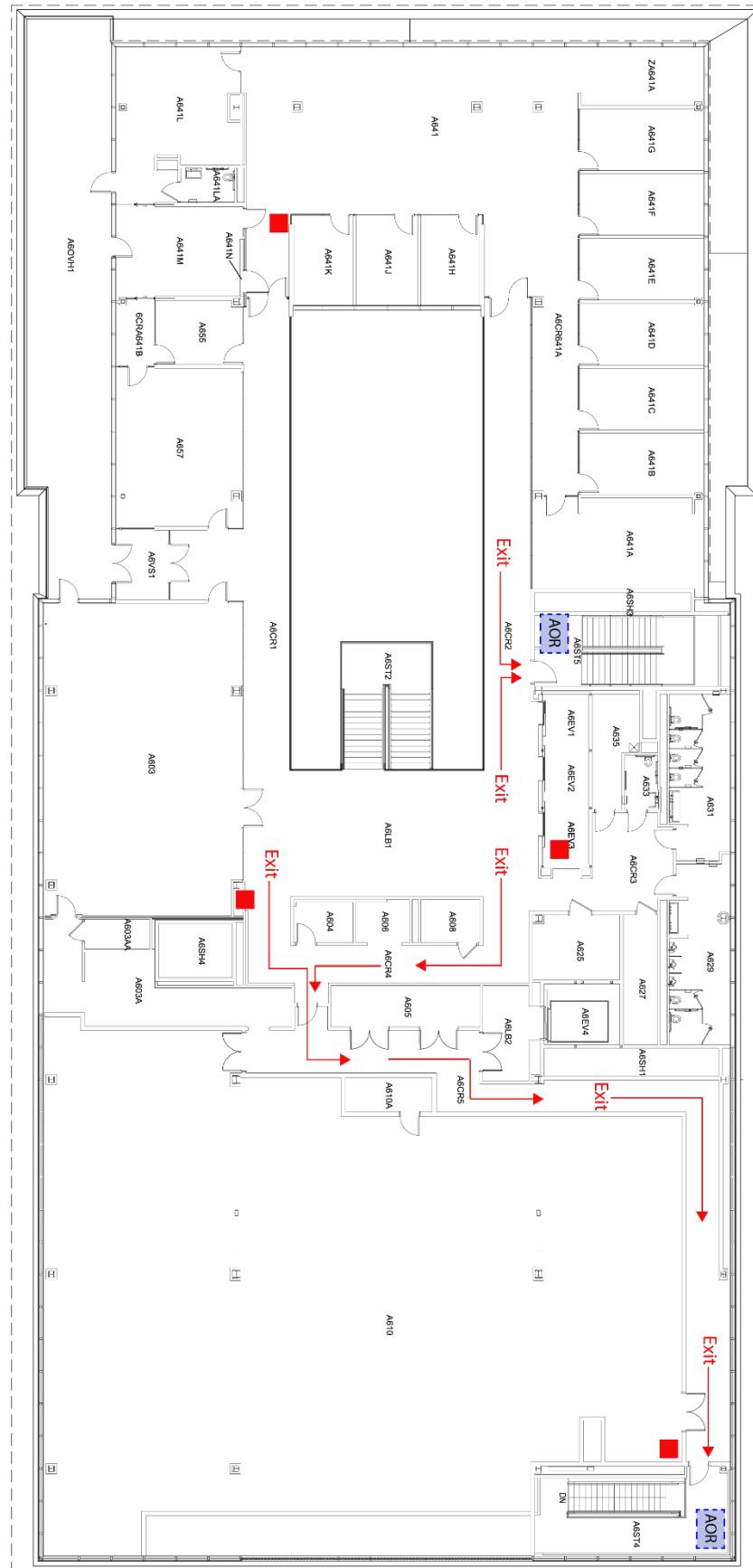
## Fire Extinguisher Cabinets

## Kiewit Hall – Sixth Floor

AOR

### Area of Rescue

## Fire Extinguisher Cabinets



## Fire Safety Evacuation Protocols

- Occupants on floors where the fire alarm is active are expected to vacate the premises following the fire evacuation routes in the diagrams above and meet at North Plaza.
  - If North Plaza not available, evacuate to secondary location (Vine Street Plaza).
- All occupants must take the stairs, since the elevators will be shut down.
- Only bring essential belongings (no food, drink, bulky items).
- Move quickly and quietly, helping those who require assistance.
- If you see smoke, cover your nose with a damp cloth and stay low to the ground as you move through the space.
- Touch doorknobs before turning them to determine if they are hot. If they are hot, proceed to another evacuation route.
- Building personnel will provide assistance for any occupants listed on their vulnerable populations list.
- The designated floor searchers on each floor (assigned when occupants move in) are responsible for making sure everyone is out of their space, including bathrooms.
- Once everyone is at the meeting area, designated floor searchers should notify fire personnel if anyone is unaccounted for and may still be in the building (including any animals if they are allowed in the space).
- All occupants are expected to stay alert and listen for instructions until fire personnel says they are cleared to re-enter the building or go home.
- If there are injuries that require immediate medical attention, alert medical staff on-site or call 911. For minor injuries, the injured occupant can visit the nearest medical care facility.

## **Health Disasters:**

Kiewit Hall has evaluated a number of different potential health disasters and has created plans for each of the most likely disasters.

- Infectious Disease Pandemic
- Injuries and Sudden Illness

### Infectious Disease Pandemic:

Kiewit will follow the university's policies and procedures on Infectious Disease Procedures.

### Injuries and Sudden Illness:

- If someone is hurt or becomes seriously ill in the building, first assess the level of injury or illness
  - If their condition is not serious or life-threatening, the individual may seek medical attention from personnel of their choice.

- For serious illness or injury, call 911 or 0 with specific information.
  - Nature of the emergency and location of the patient.
  - Information must be posted on every telephone.
- If the room is difficult to find, someone should escort the emergency personnel to the ill or injured person.
- A completed incident report will be completed by EHS, provided to the supervisor, and filed in the department with a copy sent to the Safety and Facilities Committee.
  - On EHS website, there are reports for witnesses, near misses, and close calls
- Stocked first aid kits will be provided by each lab and kept in accessible locations.
  - Absorbent pads for bleeding injuries should be included.
  - Gloves should be worn when tending a bleeding wound.
  - Replenish what is used from the first aid kit.

## Technological Disasters:

Kiewit has evaluated a number of different potential technological disasters and has created plans for each of the most likely disasters:

- Chemical Spill (exterior)
- Infrastructure Failure - Elevator Malfunction
- Electrical Hazards
- Extended Power Loss

### Chemical Spill/ Gas Leak

- Kiewit will follow the guidelines of local authorities along with university policies.
- Occupants will be notified to shelter in place until the location, extent and type of spill has been identified.
- Occupants are expected to remain within the building until further notification has been given.
  - Occupants are required to shut all open windows.
  - If the spill is far enough away that indoor air has not been contaminated yet, facilities staff will switch to 100% recirculating air until local officials determine that outdoor air is safe to bring into the building. If the spill has already caused indoor air contamination, facilities staff will increase ventilation to maximum allowed by the mechanical system to clear out the air as quickly as possible.
  - Anyone marked on the vulnerable populations list as having respiratory illness may move to a space within the building equipped with enhanced standalone air filtration.
  - Building management staff will coordinate with local authorities to organize supplies that are needed for occupants in the building if the shelter in place will be of a long duration. Building management staff will have water and snacks available for any duration of a shelter in place event.
- Building personnel will provide the necessary assistance for any occupants listed on their vulnerable populations list.
- If the spill requires evacuation of the building, building management staff will communicate to occupants over the building speakers and through email communication the precise recommended

evacuation route to safely avoid the chemical spill. Occupants are expected to calmly take their belongings and evacuate the premises, being mindful of the needs of other occupants and emergency personnel in the area.

- Designated floor searchers on each floor (assigned upon moving in) are responsible for checking to that everyone is out of their space, including bathrooms, before vacating the premises.
- Building personnel will provide the assistance needed for any occupants on their vulnerable populations list.
- Building management will be in touch with building management employees and the main contact from each tenant to notify them when the area has been cleared by local authorities as safe to reenter, and if there are any important details on the safety of the local area (e.g., major road closings). If the evacuation will be of a duration of more than a week, building management staff will send a formal re-entry plan including protocols to be followed upon re-entry to the building

#### Infrastructure Failure - Elevator Malfunction

- If others are trapped in an elevator:
  - Advise passengers to stay calm and reassure them you are getting help.
    - Call campus police or Building Emergency Coordinator
  - If it is safe for you to stay inside the building, stay near the passengers until assistance arrives.
- If you are trapped in the elevator:
  - Remain calm
  - Use the call button to call campus police or Emergency Building Coordinator for help
  - Verify location of the building and elevator to police communications or Emergency Building Coordinator.
  - Stay on the phone until help arrives.
  - Do not try and climb out or exit the elevator without assistance.

#### Extended Power Loss Protocol:

- If power outage occurs between 7:30 a.m. and 5:00 p.m.
  - Contact the building maintenance reporter (BMR) for your building. The BMR will be aware of routine maintenance. In the event the outage is not scheduled maintenance, the BMR will call the Facilities Service Desk at 402-472-1550.
  - If the Facilities Service Desk determines that the power outage is not related to UNL Facilities Management operations, the Facility Service Desk personnel will notify Lincoln Electric System (LES).
- If power outage occurs between 5:00 p.m. and 7:30 a.m.
  - Call BSM at 402-472-1550
    - Try to obtain the following information prior to calling:

- Is the entire building or only a portion of the building affected by the power outage? What are the room numbers of the areas involved in the outage? Are there any particularly potentially hazardous or sensitive operations in the affected areas?
- Unnecessary electrical equipment and appliances should be turned off in the event that power restoration would surge causing damage to sensitive electrical equipment.
- If available, increase natural lighting by opening window shades or other similar actions.
- Cease activities or operations that involve potentially hazardous conditions.
- If the outage involves research laboratory and/or animal areas, notify the department head/chair (or University Operator after hours with a request to notify the designated department contact) so that action can be taken to notify Principal Investigators whose areas may need special attention.
- Secure personal belongings.
- Use special care while moving about in an under-lighted work area to avoid injury resulting from low slips, trips, or falls.
- Keep an alternate source of light to facilitate safe exit in the event of a power outage on your person or in your immediate work area. Do not use open flame devices for supplementary lighting
- Facilities with freezing temperatures should turn off and drain the following in the event of a power loss:
  - Fire sprinkler
  - Standpipes
  - Portable Water Lines
  - Toilets
- Electronic equipment should be brought up to ambient temperatures before energizing to prevent condensate from forming on circuitry.

## **Human-Caused Disasters:**

UNL has evaluated a number of different potential human-caused disasters and has created plans for each of the most likely and/or impactful disasters:

- Terrorism
- Active Threat
- Mental Health/Self Harm

In the event of a local terrorist threat or event that may impact Kiewit Hall and its occupants, the following plan will be followed.

- Kiewit will follow administrative instructions and procedures.

## Active Threat:

- Kiewit will follow administrative instructions and procedures.
- Be aware. If it sounds like a gun shot, assume it is.
- Protect yourself and others from injury. This may mean evacuating the building or sheltering in place.
- As soon as you're able, notify University or City Law enforcement at 2-2222 (402-472-2222), dial 0, or dial 9-911.
  - Provide as many details about the situation and/or suspect(s) as possible.
  - When law enforcement arrives, follow their directions. Make sure they can see your hands. They will not know who a victim or perpetrator is, so they will treat everyone as potential perpetrators.
- Shelter in place guidance
  - If you're inside and decide that it isn't safe enough to evacuate, try and find a secure location that the suspect(s) cannot reach you.
  - Secure rooms are interior rooms with the fewest windows.
  - Shut and lock all windows and doors.
    - Barricade the door if it doesn't lock.
  - Make a list of the people with you and call the list to UPD so they know where you are sheltering.
  - Visit [unl.edu](http://unl.edu) for incident updates if possible.
    - If possible, turn radio to KRNU (FM 90.3) and listen for further instructions.
  - Building personnel will provide needed assistance for any occupants listed on their vulnerable populations list.
- Active Shooter preparedness training and emergency response poster are available upon request at [preparedness.unl.edu](http://preparedness.unl.edu).

#### Mental Health/ Self Harm:

Incident Response Protocol: This is intended to provide guidelines for staff to follow in cases of suicide, suicide attempt/serious acts of self-harm, or suicide ideation.

- Kiewit Hall will follow administrative policies and procedures.
- In the event of a student suicide, the staff person receiving initial notification (if not Campus Safety and Security) shall call 911 and notify law enforcement and rescue response.
- Then, the staff receiving initial notifications shall notify Campus Safety and Security.

## Emergency Management Resources

Below is a list of emergency response equipment. Building management staff should be notified when equipment is used so that it can be replaced / restored / recalibrated as necessary.

Emergency Response Equipment	Location	Date of last inspection
Automated External Defibrillator (AED)		
Back-up Generator		

## EMERGENCY COMMUNICATIONS PROTOCOL

Below is a list of Kiewit Hall's Emergency Preparedness drills:

- Annual Fire Drill per NFPA 101
  1. Mandatory Participation – all staff and occupants must participate. During this drill all occupants will leave the building and go to the designated meet-up zones. At the meet-up zones, an UNL representative will discuss fire evacuation procedures and common fire safety standards.
  2. EHS staff will keep a record of the following information for each fire drill performed:
    - a) Identify persons conducting the drill.
    - b) Date and time of the drill
    - c) Notification method used.
    - d) Staff member on duty and participating.
    - e) Number of occupants evacuated.
    - f) Time required to accomplish completed evacuation.
    - g) Time the drill started and ended.
    - h) Whether the test was announced or unannounced.
  3. Designated floor searchers are asked to remain after the fire drill for an additional 10 minutes of training to review drill performance, provide feedback, and suggest improvements.
- Emergency Preparedness Training
  1. REQUESTED PRESENTATION – all staff members must attend. The building management staff, assisted by the UNLPD Emergency Manager will complete a 1-hour training session on the entire Emergency Management Plan. The goal of this training is to ensure that all staff members know what to do in the event of the occurrence of any hazard identified in this plan and to assist other occupants with their knowledge if needed.

## **Evacuation**

*(Fire, Hazardous Materials Release)*

- Assist in evacuation if the fire alarm sounds.
- In the event of an evacuation, gather your personal belongings quickly (purse, keys, cell phone N Card, etc.) and proceed to the nearest exit.
- Do not use the elevator.
- Move away from the problem, use alternative exits.
- Help those who need assistance.
- Report the location of those unable to evacuate to first responders.
- Be ready to be guided by additional instructions.

## **Ambulance**

- **911, 2-2222, or 402-472-2222**
- Give exact location where ambulance is needed.
- Give brief description of emergency, including the number of victims, conscious/unconscious, breathing on their own, and CPR in progress.
- If a heart condition is suspected, be sure to advise the dispatcher.

## **Notification**

- Notifications about serious incidents on campus are sent using the following methods when available: UNL Alert ([unlalert.unl.edu](http://unlalert.unl.edu)); UNL main website: [unl.edu](http://unl.edu); campus radio KRNU 90.3; social, public and private media.
- If you receive a UNL Alert, please share the information immediately.

## **Tornado**

Tornado Watches and Warnings are issued by the National Weather Service when the probability exists that a significant threat could develop over a wide area. Warnings are issued for much smaller areas and periods of time than Watches.

***Tornado Watch*** means that conditions are favorable for tornadoes to form. Be alert to weather conditions and announcements.

***Tornado Warning*** means that a tornado has been sighted or radar indicates rotation in the clouds. **TAKE SHELTER!** Advise other to do the same.

## **In the event of a National Weather Service issued tornado warning:**

- UNL Alert will be activated.
- Lancaster County will sound sirens based on confirmation of a tornado. University personnel are directed to:
  - Seek shelter for one or more of the above
  - It is not safe to leave the shelter until local radio and television stations announce that the warning has expired
- Where available, the university may provide supplemental notification tornado warnings through one of the following methods:
  - amplified voice announcements over the public address system
  - [unl.edu](http://unl.edu) and social media

*More information about emergency procedures: <http://emergency.unl.edu>*

### **Call University Police**

- 2-2222 (Campus Phone)
- 402-472-2222 (Cell Phone)
- 911

*It is the policy of the University of Nebraska–Lincoln not to discriminate based upon age, race, ethnicity, color, national origin, gender, sex, pregnancy, disability, sexual orientation, genetic information, veteran's status, marital status, religion or political affiliation.*